

# Princess Anne Gardens Condo Association Parking Registration Form

Date: \_\_\_\_\_ Unit Address: \_\_\_\_\_ Virginia Beach, VA 23453

Billing Address: (if different than unit) \_\_\_\_\_

Owner Name (s) \_\_\_\_\_

Owner 1 Phone # \_\_\_\_\_ Email # \_\_\_\_\_

Owner 2 Phone # \_\_\_\_\_ Email # \_\_\_\_\_

## **DESCRIPTION OF AUTOMOBILES KEPT PERMANENTLY IN THE COMMUNITY:**

(Note: If you rent/lease your unit enter the tenant's vehicle information. Each unit receives 2 permanent parking decals and 2 visitor passes. Visitor spaces are first come first serve.)

Vehicle 1. Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

License Plate # \_\_\_\_\_ Exp Date \_\_\_\_\_ State Inspection Expiration Date \_\_\_\_\_

Vehicle 2. Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

License Plate # \_\_\_\_\_ Exp Date \_\_\_\_\_ State Inspection Expiration Date \_\_\_\_\_

*I have read the parking rules and agree to abide by them in the use of the parking permits and will require any persons to whom I give or loan a permit to read the parking rules and abide by them as well (only one owner must sign to have permits issued to the owners of the unit):*

Signed by Owner Applicant \_\_\_\_\_

Date \_\_\_\_\_

I hereby give the Princess Anne Gardens Condominium Association permission to issue the parking permits for my unit to my tenants directly (rather than sending them to me): **Enclose a copy of your lease with current tenant.**

Please indicate if you would like them mailed or picked up:

Mailed: \_\_\_\_\_ Pick-up: \_\_\_\_\_

Signed by Owner(s) \_\_\_\_\_

Date \_\_\_\_\_

Tenant's 1 name: \_\_\_\_\_ Phone # \_\_\_\_\_ Email \_\_\_\_\_

Tenant's 2 name: \_\_\_\_\_ Phone # \_\_\_\_\_ Email \_\_\_\_\_

**FAILURE TO COMPLETELY FILL OUT ALL FORMS WILL CAUSE A DELAY IN THE RECEIPT OF YOUR PERMITS**

**FOR ASSOCIATION USE ONLY**

Date Permits Issued/ Mailed Date: \_\_\_\_\_ Parking Space Numbers Assigned: \_\_\_\_\_ Lease Provided? \_\_\_\_\_

Decal Numbers Issued: \_\_\_\_\_ Visitors Tags Number Issued: \_\_\_\_\_

**Date:** \_\_\_\_\_ **New** \_\_\_\_\_ **Replacement** \_\_\_\_\_ (cost \$15 each) **Assessments up to date: Y / N \$** \_\_\_\_\_

**Payment included: \$** \_\_\_\_\_ **or Payment Assessed to Acct: \$** \_\_\_\_\_ **Received by:** \_\_\_\_\_

**Return completed form to:**

Princess Anne Condo Association  
c/o United Property Associates  
301 Bendix Road, Ste 300 Virginia Beach, VA 23452  
Email: [cyoung@unitedpropertyassociates.com](mailto:cyoung@unitedpropertyassociates.com)